

## E SAFETY GUIDELINES

- I will only access the system with my own login and password;
- I will not access other people's files;
- I will only use the computers for school work and homework;
- I will not bring CDs/USB pens into school;
- I will ask permission from a member of staff before using the Internet;
- I will only e-mail people my teacher has approved;
- The messages I send will be polite and sensible;
- I will not give my home address or telephone number, or arrange to meet someone;
- To help protect other pupils and myself, I will tell a teacher if I see anything I am unhappy with or I receive messages I do not like;
- I understand that the school may check my computer files and may monitor the Internet sites I visit.

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